Borrowed books return tracker

Keep borrowing dates and renewals from becoming a surprise.

Three steps

1. Record due dates as you borrow
2. Check library renewal rules
3. Group returns into one trip

A worked example

Title	Example book
Borrowed from	Local library
Due date	Dec 7
Renewal allowed	Check policy
Next action	Return Friday

A planned return date avoids assuming a renewal is automatic.

Follow the actual library's borrowing and renewal terms.

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Use one row per item or decision. Start with what you know.

Title	Borrowed from	Due date	Renewal allowed	Next action

My next action / when