Monthly cleaning task rotation

Remember occasional tasks without adding them to every week.

Three steps

1. List occasional tasks
2. Check manufacturer care guidance
3. Assign review dates

A worked example

Task	Wash curtains
Last completed	October
Next review	January
Owner	Shared

Review when needed rather than assuming a fixed rule.

Use safe access and equipment.

Monthly cleaning task rotation

Use one row per item or decision. Start with what you know.

Task	Last completed	Next review	Owner

My next action / when