One drawer declutter decision sheet

Finish a small storage area without moving clutter elsewhere.

Three steps

1. Choose one drawer
2. Keep what has a use
3. Complete the removal step

A worked example

Item group	Old cables
Keep location	Labeled box
Remove	Duplicates
Next destination	Recycling

Removed items have a real destination.

Dispose of electronics appropriately.

One drawer declutter decision sheet

Use one row per item or decision. Start with what you know.

Item group	Keep location	Remove	Next destination

My next action / when